

# AGENDA

|                        |   |   |
|------------------------|---|---|
| <b>Meeting</b>         | Northwest Michigan Community Action Agency<br>Board of Directors Meeting  |   |
| <b>Date</b>            | Thursday, May 16, 2024  |   |
| <b>Time</b>            | Meeting starts at 12:30 p.m.  |   |
| <b>Location</b>        | 3963 Three Mile Road, Traverse City   |   |
| <b>Vision</b>          | NMCAA drives the change that strengthens communities where ALL PEOPLE have opportunities to achieve their full potential.   |   |
| <b>Mission</b>         | NMCAA’s mission is to foster positive change by providing opportunities that promote self-sufficiency, improving the quality of life and building stronger, more connected communities. |   |
| <b>Members Present</b> | Bill Hefferan, Antrim Board of Commissioners  | Truman Bicum, Kalkaska Board of Commissioners       |
|                        | Marna Robertson, Antrim Private Sector  | Kat Byers, Central Private Sector                   |
|                        | Blair Cole, Northern Sector Consumer Representative   | Debbie Bishop, Kalkaska Consumer                    |
|                        | Art Jeannot, Benzie Board of Commissioners  | Gwenne Allgaier, Leelanau Board of Commissioners    |
|                        | Grace Ronkaitis, Benzie Private Sector  | Peachy Rentenbach, Leelanau Private Sector          |
|                        | Melanie Chaney, Central Sector Consumer Representative  | Dana (Sam) Getsinger, Leelanau Consumer             |
|                        | Josh Chamberlain, Charlevoix Board of Commissioners   | Pam Niebrzydowski, Missaukee Board of Commissioners |
|                        | Rev. Gerald Cook, Charlevoix Consumer   | Kyra Summers, Southern Private Sector               |
|                        | David Anolick, <i>(Staff Liaison)</i> Emmet Board of Commissioners  | Marc Milburn, Roscommon Board of Commissioners      |
|                        | Lindsey Walker, Emmet Consumer  | Evelyn Maciha, Roscommon Private Sector             |
|                        | Ashlea Walter, Grand Traverse Board of Commissioners  | Chuck Corwin, Roscommon Consumer                    |
|                        | Anthony Ansoerge, Grand Traverse Private Sector   | Open, Wexford Private Sector                        |
|                        | Brandy Keeney, Grand Traverse Consumer  | Bethany Parent, Wexford Consumer                    |
| <b>Guest Present</b>   |   |   |
| <b>Staff Present</b>   | Kerry Baughman, Executive Director  | Meredith Gafill, Controller                         |
|                        | Shannon Phelps, Child and Family Development Director   |   |
|                        |   |   |



\* Request for Approval

| FACILITATOR   | DISCUSSION/DECISION   |
|---|---|
| Peachy Rentenbach,<br>NMCAA Board Vice Chairperson  | <b>I. Welcome</b><br>1. <b>Call to Order</b><br>a. Pledge of Allegiance<br>b. Roll Call - Establish Quorum<br>c. Approval of Agenda<br>2. Minutes of Previous Meeting – April 18, 2024<br>3. Membership Announcements<br>4. Public Input  |
| Blair Cole, Policy Council Chair<br>Kerry Baughman, Exec. Director  | <b>II. Monthly Reports</b><br>1. Head Start Policy Council Report<br>2. Executive Director Report   |
|   | <b>III. Committee Reports</b><br>1. Development Committee<br>2. Personnel Committee   |
| Meredith Gafill, Controller<br><br>Shannon Phelps, CFD Director<br><br>Betsy Rees, Human Resources Director | <b>IV. Business</b><br><br><b>Business Office</b><br>1. Financial Updates- April 2024<br><br><b>Head Start</b><br>2. Head Start Transportation Waiver*<br>3. Head Start 2.35 % Cost of Living Adjustment*<br>4. Change of Scope Request*<br>5. One-time Funding Request*<br><br><b>Human Resources</b><br>6. 2024 Personnel Policy Updates*<br>7. 2.35 % Cost of Living Adjustment (COLA) for wages and benefits*<br>8. Additional Employer Contribution to Medical Benefits*<br>9. Review of Medical Insurance Plans |
| Kerry Baughman  | <b>V. Closing</b><br>1. Agency and Legislative Updates<br>2. Board Comments<br>3. Adjourn   |