



June 13, 2019  
Policy Council Meeting Minutes  
By: Jill Gines

**Present:** Crystal Abramczyk, Celia Anderson, Lauren Clark, Chelsea Crawford, Samantha Denning, Tiffany Duperon, Jill Gines, Brandy Keeney, Rebeca Leitelt, Mary Mellberg, Marvin Micheau, Lynn Palcowski, Bethany Parent, Audrey Ryan, Tonya Schroka, Amber Stone, Jessica Tison, Beth Whittington, Donna Wiklanski.

**Absent:** Rachel Alley, Felicia Cannedy, Britani DesJardins, Brandie Fairchild, BobAnn Fick, Kala Hilla, Lucinda Kenwabikise, Kari Leonard, Ashley Mattiuzzo, Jamie Nelson, Shana North, Elizabeth Peters, Howard Peers and Brianna Reed.

**(Quorum Established)**

Tonya Schroka, Policy Council chair called the meeting to order at 10:10 am.

Tonya asked for a motion to approve roll call as sign-in, Crystal Abramczyk made a motion to approve roll call for sign, supported by Tiffany Duperon, motion carried.

Tonya asked for a motion to approve last month's meeting minutes, Tiffany Duperon asked for a motion to approve last month's meeting minutes, supported by Lauren Clark, motion carried.

Tonya welcomed the group and reviewed the meeting agenda.

Tonya shared her word of the day, "Surrender"

Agency Board update-Kerry Baughman, NMCAA Executive Director

- ✓ Kerry shared a clip from Mr. Rogers from 1977 and spoke about the importance of being present.
- ✓ Agency Personnel Policies were reviewed
  - Changes to weather policy
  - Changes to screening policy

Mindfulness Activity-Stacey Parent, PFCE and Mental Health Manager and family Engagement Specialist

- ✓ Stacey introduced the book "Mindful Monkey, Happy Panda"
- ✓ Policy Council members broke up into small groups to consider pathways to becoming more mindful.

Budget Report-Brandy Keeney, Policy Council Treasurer

Formation of By-laws Ad Hoc Committee, Shannon Phelps Early Childhood Program Director

- ✓ Upon Policy Council member request, an Ad Hoc committee will convene to review By-laws
- ✓ Members for the Ad Hoc committee are-
  - Lynn Palcowski
  - Tiffany Duperon
  - Bethany Parent
  - Samantha Denning
  - Brandy Keeney
  - Lauren Clark

Program Information Summary-Management Team

Tonya asked for a motion to approve Program Information Summary, Crystal made a motion to approve the Program Information Summary, supported by Lauren, motion carried.

Small Group Rotating discussions

- ✓ School Readiness Updates, Head Start and Early Head Start (2 groups)- HS led by Dru O'Connor, EHS led by Corey Berden
- ✓ Discussion of updates- Procedure Manual Updates and Hiring Guidance for Policies and Procedures –led by Abria Morrow and Shannon Phelps
  - Hiring Staff Policy Procedures Updates
  - Screening Policy updates

Meeting adjourned for lunch at 11:30

Reconvened at 12:22-roll call was taken

Cameras in Classroom??? Pros and Cons (Large group discussion)

PROS

- ✓ Being able to use brings awareness to a child that might need more help
- ✓ Teacher would be protected.
- ✓ Documentation
- ✓ Refer back to what happened (how can you fix it)
- ✓ Learning purposes
- ✓ Safe guard for staff
- ✓ Keeps kids safe
- ✓ Hard record of events

CONS

- ✓ Huge expense
- ✓ Personal space

- ✓ Sound might make parent not want to open up.
- ✓ People act differently in front of cameras
- ✓ Confidentiality issues
- ✓ Might not be culturally appropriate

#### Questions-

- ✓ How long will the information be stored?
- ✓ Would like to see if there re unknowns coming to the doors

#### Comments

- ✓ What are the public school policies?
- ✓ Potential of taking longer than 2 weeks to report
- ✓ Cameras for pick up and drop off times?
- ✓ Sound helps tell the whole story
- ✓ This is being tabled for further discussion in August

#### Review of Confidentiality Statement for Interview Teams-Katherine Kwiatkowski, Collaborative and Early Head Start Centers Manager

- ✓ Katherine and Mary Mellberg, Policy Council Member, provided the group with an overview of the new statement to be used at interviews

#### Wishing well Activity- Stacey Parent PFCE and Mental Health Manager

- ✓ Stacey led the group in a closing activity, which encouraged the group to focus well wishes towards loved ones as well as themselves

Personnel issues-Tonya asked for a motion to approve personnel issues, Lauren made a motion to approve personnel issues, supported by Celia, motion carried.

Raffle- # 49 Jessica Tison

Tonya asked for a motion to adjourn, Tiffany made a motion to adjourn the meeting, supported by Celia, motion carried.

Meeting adjourned at 2:00 pm

Next meeting August 8, 2019



*NMCAA leads in strengthening our communities by empowering people to overcome barriers, build connections and improve their quality of life"*