

NORTHWEST MICHIGAN COMMUNITY ACTION AGENCY, INC.  
Board of Directors Meeting



**Date | time** March 18, 2021 12:30 PM **Location** 3963 Three Mile Road, Traverse City, MI 49686

**Join Zoom Meeting**

<https://us02web.zoom.us/j/85076347159?pwd=cW9kdFRvb1BmdHArWi85NFBoZzZSdz09>

**Meeting ID: 850 7634 7159**

**Passcode: YDW0LW**

**Dial by your location**

**+1 646 558 8656 US (New York)**

**Meeting ID: 850 7634 7159**

**Passcode: 061048**

1. **Call to Order – Chairperson, Peachy Rentenbach**
  - a. Pledge of Allegiance
  - b. Roll Call – Establish Quorum
  - c. Approval of Agenda
2. Minutes of Previous Meeting – February 18, 2021
3. Membership Announcements
4. Public Input
  
5. *Monthly Reports*
  - a. Policy Council – Brandy Keeney
  - b. Executive Director – Kerry Baughman
  
6. *Committee Reports*
  - a. Governance Committee Report
    - i. By-Law Revision Recommendations\*
  - b. Planning and Evaluation Committee Report
  
7. *Program Reports*
  - a. NMCAA 403(b) Audit and IRS Form 990\*- *Dan Dewey*
  - b. Head Start/Early Head Start- *Shannon Phelps*
    - i. FY 2021 Cost of Living Adjustment\*
    - ii. Non-Federal Match Waiver\*

- c. Coronavirus Emergency Rental Assistance Grant Award and Resolution\*
- d. Food Programs Status Update- *Kim Aultman*
- e. Risk Management Self-Assessment- *Kerry Baughman*

Other Business  
Board Activities

Comments

Next Meeting: April 15, 2021 12:30 P.M.

*\*Requires approval*

*"NMCAA leads in strengthening our communities by empowering people to overcome barriers, build connections, and improve their quality of life."*