



NMCAA Policy Council Meeting  
January 10, 2019

Minutes by Tiffany Duperon

Present:

Celia Anderson, Felicia Cannedy, Samantha Denning, Tiffany Duperon, Brandy Fairchild, Kayla Hilla, Brandy Keeney, Sally Kramer, Rebecca Leitelt, Ashley Mattiuzzo, Mary Mellberg, Jamie Nelson, Brianna Reed, Tonya Schroka, Amber Stone, Jessica Tison, Samantha Marie Towne, Beth Whittington, Donna Wiklanski (Quorum Established)

Absent:

Crystal Abramczyk, Rachell Alley, Sarah Binkley, Lauren Clark, Courtney Craft, Nicole Demma, Keri Lynn Doan, Elizabeth ElJaouhari, BobAnn Fick, Jill Gines, Lucinda Kenwabikise, Kari Leonard, Laura Maier, Nicole McCormick, Kaitlyn McPherson, Shena McVay, Marvin Micheau, Shana North, Lynn Palcowski, Bethany Parent, Elizabeth Peters, Howard Peters, Emily Putman, Teresa Robinson, Audrey Ryan, Michaela Smith-Springberg,

Meeting called to order by, Policy Council Chair, Tonya Schroka at 10:10 am.

- ❖ Tonya welcomed everyone introduced her word for the year: OPEN, spoke of maintaining openness in the coming year.

Tonya asked for a motion to approve the meeting minutes from the December meeting, motion made by Celia to approve December's meeting minutes, supported by Mary, motion carried.

Tonya asked for a motion to approve sign-in sheet for roll call, motion made by Brandy to approve sign-in sheet as roll call, supported by Celia, motion carried.

Agency and Board Updates-Kerry Baughman, Executive Director

- ❖ Kerry spoke of the partial government shutdown and reported that Head Start is fully funded for the 2019 fiscal year.
- ❖ Policy Council members were encouraged to share thoughts on other agency programs they would like to receive more information/presentations from.
- ❖ Shared the information for the Saturday Special on February 9<sup>th</sup> 2019

Inclusion Activity- Stacey Parent, Mental Health and PFCE Manager and Family Engagement Specialists

- ❖ Policy Council members were led through a Your Journey Together Activity, focusing on strengths that others may see in them

Adjourned for lunch at 11:20, reconvened at 12:00

Budget Report Training and Monthly Overview-Brandy Keeney, Policy Council Treasurer

- ❖ Brandy provided an overview of how to read the monthly budget and gave an update on the budget through December 2018
- ❖ Policy Council members were encouraged to asked any questions at any time about the budget report

## Program Information-Management Team

- ❖ Program summary was reviewed and members were invited to ask questions
- ❖ Members were divided into three groups and engaged in discussions on quarterly program data, including data from
  - School readiness
  - Family Engagement
  - Attendance
  - Health and safety

## Understanding your By-Laws –

- ❖ Policy Council members were divided into four groups and assigned a section of the by-laws to review
- ❖ Small groups recorded information pertaining to their section of the by-laws and provided an overview of the information they learned to the larger group.

Personnel Issues were introduced, Ashley made a motion to approve the new hire, supported by Tiffany, motion carried.

Raffle, #25 Samantha Denning

Tonya Schroka Policy Council Chair asked for a motion to adjourn, motion made Jessica to adjourn the meeting, supported by Felicia, motion carried.

Meeting Adjourned at 2:05 pm.

***NMCAA Vision*** *NMCAA leads in strengthening our communities by empowering people to overcome barriers, build connections and improve their quality of life.*