



NMCAA Policy Council Agenda  
Thursday September 9, 2021  
10a.m.-12p.m.

**Present:** Meredith Kennedy, Nichole Case, Amber Dunham, Amada Litke, Blair Cole, Kat Byers, Philip Haner, Amber Seely, Brandy Kenney, Jennifer Connell

**Absent:** Alyssa Petriw, Karlee Argue, Ashley Jordan, Elizabeth James, Eryn Krajewski,

Call to Order at 10: 03 am.

Welcome- Brandy Keeney, Policy Council Chair

- Brandy's quote *"Courage is very important, it is like a muscle, strengthened by use!"*
- Roll call, approval of minutes from last meeting, establish quorum, review agenda for the day
  - Roll call- completed -**Quorum Established**
  - A motion was made to approve minutes from the August meeting, made by Kat Byers, supported by Meredith Kennedy, motion carried.
  - A motion to approve minutes from the June meeting was made by Amber Seely, supported by, Kat Byers, motion carried.

Agency and Board Updates- Kerry Baughman, Executive Director

- Kerry welcomed the group to the new school year 2021-2022 and gave a special thank you to Policy Council Members for their time and commitment.
- It was shared the Board of Directors may have openings coming up.
- The Community Needs Assessment survey, and its importance, was mentioned. Links will be sent out through text and email.

Discussion and Request for Approval- Shannon Phelps, Early Childhood Programs Director

- The Self-Assessment and Program Improvement Plan were reviewed, and any questions answered. Self-Assessment recommendations have been folded into the Program Improvement plan and program goal actions steps for the coming year.
- Five Year Grant, including Non-Federal Match Waiver and slot distribution
  - Five Year Grant information, including budgets and non federal match waiver explanation, and slot changes for the upcoming year were reviewed and discussed.
  - **Motion to submit the NMCAA Head Start Fiscal Year 2022 continuation grant application, including non federal match waiver and slot changes, as presented made by Amber Seely, supported by Meredith Kennedy, motion carried.**

Personnel Issues

- Meredith asked about considerations for hiring of staff that identify as BIPOC and noted the importance of diversity in staffing as well as the National Head Start Association's focus on diversity and inclusion.
- Meredith shared information for the LTBB Education Director, who also sits on the Bay Mills Board of Regents. Shannon will see if we might partner for active staff recruitment.
- A motion to approve Personnel issues was made by Kat Byers, supported by Jennifer Connell, motion carried.

Program Information Summary- Mini Management

- Shannon asked members for any questions on the information received.
- NMCAA is scheduled to receive Focus Area Two and Class Reviews this coming year. We will receive a 45 day notice.

Budget Summary- Meredith Kennedy, Policy Council Treasurer

- Meredith asked members for input on what they would like to hear from her regarding the budget.

Stacey Parent- FES-Mental Health Manager

- Stacey shared a video from Circle of Security on Attachment and Parenting and led a follow up discussion after.
- [www.circleofsecurityinternational.com](http://www.circleofsecurityinternational.com) - Shark Music-

A motion to adjourn was made by, Meredith Kennedy, supported by, Philip Haner, motion carried Brandy adjourned the meeting at 11:21 am.

Meeting Objectives

1. Better understanding of Head Start locally and nationally
2. Consideration of Self Assessment and 5 year grant

Next Steps:

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**Next Meeting October 14, 2021**

***NMCAA Vision*** *NMCAA leads in strengthening our communities by empowering people to overcome barriers, build connections and improve their quality of life.*

*Executive Committee:*

*Chair – Brandy Keeney; Vice Chair – Kat Byers; Secretary – Amber Dunham; Treasurer – Meredith Kennedy; Parliamentarian – Ashley Jordan; State Delegates – Eryn Krajewski - Alternate Kat Byers, Philip Haner*